



1 search of NDOC's inmate database reflects that Plaintiff is housed in NDOC's Northern Nevada  
2 Correctional Center (NNCC).

3 The **Clerk** shall adjust the docket to reflect Plaintiff's change of address to NNCC. In the  
4 future, Plaintiff shall immediately file a notice of change of address in compliance with Local  
5 Rule IA 3-1, including, if applicable, the particular facility within NDOC where he is housed.

6 In case Plaintiff did not receive the court's order at ECF No. 9 due to his transfer to the  
7 custody of NDOC, the Clerk shall **SEND** a copy of this Order as well as ECF Nos. 9 and 10 to  
8 Plaintiff at NNCC. Plaintiff shall have **30 days** from the date of this Order to pay the initial  
9 partial filing fee in the amount of \$10.02. Thereafter, whenever his prison account exceeds \$10,  
10 he is required to make monthly payments in the amount of 20 percent of the preceding month's  
11 income credited to his account until the full \$350 filing fee is paid. This is required even if the  
12 action is dismissed or is otherwise unsuccessful. The Clerk shall also **SEND** a copy of this Order  
13 to the **Chief of Inmate Services for the Nevada Department of Corrections**, P.O. Box 7011,  
14 Carson City, Nevada 89702.

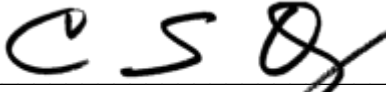
15 The Clerk has issued a summons for defendant Rick Moore. (ECF No. 11.) The Clerk  
16 shall **SEND** an additional USM-285 form to Plaintiff at NNCC. Plaintiff has **21 days** from the  
17 date of this Order to furnish the U.S. Marshal (at 400 S. Virginia Street, 2nd Floor, Reno,  
18 Nevada 89501) the required USM-285 form with the relevant information for defendant Moore.  
19 Within **20 days** after receiving from the U.S. Marshal a copy of the USM-285 forms showing  
20 whether service has been accomplished, if the defendant was not served, and if Plaintiff wants  
21 service to be attempted again, he must file a motion with the court providing a more detailed  
22 name and/or address for service, or indicating that some other method of service should be  
23 attempted.

1 Service must be completed within **90 days** of the date of this Order. Fed. R. Civ. P. 4(m).  
2 If Plaintiff requires additional time to meet any of the deadlines set by the court, he must file a  
3 motion for extension of time under Local Rule IA 6-1 *before* expiration of the deadline, and the  
4 motion must be supported by a showing of good cause. A motion filed after the deadline set by  
5 the court or applicable rules will be denied absent a showing of excusable neglect.

6 Once a defendant is served, Plaintiff must serve a copy of every pleading or other  
7 document submitted for consideration by the court upon the defendant or, if an appearance has  
8 been entered by counsel, upon the attorney. Plaintiff must include with the original of each  
9 document to be filed with the court a certificate stating that a true and correct copy of the  
10 document was served on the defendant, or counsel, if the defendant has an attorney. Under Local  
11 Rule 5-1 the proof of service must show the day and manner of service and the name of the  
12 person served. The court may disregard any paper received which has not been filed with the  
13 Clerk, or that fails to include a certificate of service.

14 **IT IS SO ORDERED.**

15 Dated: February 8, 2023

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18 Craig S. Denney  
19 United States Magistrate Judge  
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